



# Thunderbird Adventist Academy

7410 E. Sutton Drive, Scottsdale, AZ 85260

Phone: 480-948-3300 • Fax: 480-443-4944 • [www.thunderbirdacademy.org](http://www.thunderbirdacademy.org)

(Please Print)

## Request for Official Transcript and School Records

School: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Fax Number: \_\_\_\_\_

Dear Registrar:

The following student is attending or has been accepted to Thunderbird Adventist Academy.

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*Name of Student*

*Date of Birth*

*Social Security Number*

Please forward all school records that are needed for this change of schools.

- Official Transcript
- Withdrawal Grades – with your grading key.
- Health and Psychological Records
- Academic Testing Information

This transfer is provided for in the Family Education Rights and Privacy Act of 1974, amended June 17, 1976. These regulations no longer require a signed permission slip by the student's parent for release of information on their child/children to other educational institutions. (99.34)

If for any reason your school is not able to release these records, please advise us immediately of the situation.

Thank you for your assistance.

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*Signature of TAA Representative*

*Position*

*Date*

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*Parent/Guardian Signature*

*Date*